

New: 2026 Release Notes

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Vendor Experience Overview

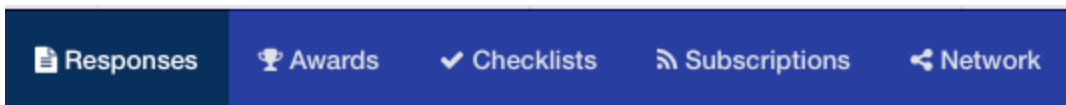
Last updated a year ago

This article provides an overview of the vendor experience when accessing the application. Vendors have access to various sections such as responses, awards, and project information. The article highlights the dashboard view for responses and the ability to filter between contracts and projects. Vendors can also view their awards and manage their responses and status within the application.

This video provides a walk-through of the vendor experience when accessing OpenGov's software.

16:34

In addition to the video, you can see screenshots from the main portions of the vendor experience below. Vendors have 5 main sections in their menu, in addition to the things in the top right corner (we'll get there).



Responses contains all responses the vendor has started, in a dashboard view. Note the quick filters off to the left.

Show Tutorial



Find Responses

- My Responses
- Following
- All Responses

DRAFT	Police uniforms Showville Status: ⊖ PENDING MB Moti Bullder Created May 1, 2024 2:08 PM	Release Date: May 1, 2024 Responses Due: May 30, 2024 2:03pm	⋮
DRAFT	Sidewalk crack repair Showville Status: ★ EVALUATION MB Moti Bullder Created May 1, 2024 9:33 AM	Release Date: Apr 24, 2024 Responses Due: Apr 30, 2024 9:39am	⋮
DRAFT	New baseball stadium Showville Status: ⊖ PENDING MB Moti Bullder Created Apr 23, 2024 11:22 AM	Release Date: Apr 26, 2024 Responses Due: May 2, 2024 3:07pm	⋮
DRAFT	New sewage lines Showville Status: ★ EVALUATION MB Moti Bullder Created Apr 12, 2024 12:21 PM	Release Date: Apr 11, 2024 Responses Due: Apr 26, 2024 3:01pm	⋮
SUBMITTED May 30, 2024 9:38 AM	Concrete pillars Showville Status: ✓ CLOSED MB Moti Bullder Created May 20, 2024 9:51 AM	Release Date: May 20, 2024 Responses Due: May 31, 2024 9:47am	⋮
SUBMITTED May 23, 2024 1:39 PM	Electronic Voting System Showville Status: ✓ CLOSED MB Moti Bullder Created May 23, 2024 1:38 PM	Release Date: May 6, 2024 Responses Due: May 27, 2024 2:05pm	⋮

When a vendor clicks in to their response, they can see their response details and status, as well as the project information (on the right tab).



Concrete pillars

Last updated by **Addendum #1** on **May 30, 2024 9:38 AM** [See what changed](#)

Request For Proposal Procurement

Project ID: 123111

Release Date: Monday, May 20, 2024 · Due Date: Friday, May 31, 2024 9:47am

Posted Friday, May 31, 2024 12:14pm

All dates & times in Pacific Time

Following



Response Details

Project Information

Moti's builders Response

Response Submitted

The response was submitted on May 30, 2024 9:38 AM (Pacific Time) by Moti Builder. Showville was sent a notification noting your response submission and time.

Print

Vendor Profile

CONTACT INFORMATION

Company	Moti's builders
Email	msorkin+builder@opengov.com
Contact	Moti Builder
Address	999 Devil Street Plano, TX 75075
Phone	(555) 867-5309
Website	www.moti.builder
Submission Date	May 30, 2024 9:38 AM

ADDENDA CONFIRMATION

Addendum #1
Unconfirmed

QUESTIONNAIRE

1. Evidence of financial health
Upload evidence of your financial health
[standard_solicitation_template_v2.docx](#)

Vendors can view all of their awards in the "awards" section, and can filter between contracts and projects on the left side.



Concrete pillars

Showville - Procurement

Vendor: Moti's builders

✓ **ACTIVE** Contract End Date: May 30, 2025

All dates in Pacific Time

CONTRACT INFORMATION

Status	✓ Active
Start Date	May 31, 2024
Duration	Limited Term, Initial Term: 1 years
Summary	None
Renewal Options	
End Date	May 30, 2025
Contract ID	123111
Requisition ID	None
Contract Amount	\$123.00
Vendor	Moti's builders msorkin+builder@opengov.com
Procurement Contact	Moti Sorkin Procurement Associate Email: msorkin@opengov.com Phone: (123) 456-7890
Department	Procurement
Contains Piggyback Language	No
Acquired via Cooperative	No
Bid Protest	No
Contract Claim	No
Associated Project	Concrete pillars
Procurement Classification	
Contract Type	
Funding Source	
Category Codes	None

CONTRACT DOCUMENTS

No Documents Included

Vendors often need to upload documents as part of their contracts, such as copies of their insurance. They can do that through the document upload, and then government employees can approve or reject those documents.

CONTRACT DOCUMENTS

No Documents Included

PENDING DOCUMENTS

- Agreement [Moti's_builders_updated_agreement.csv](#)
- Insurance Documents [The_most_updated_insurance.csv](#)

[+ Upload Files](#)

Vendors can view all of their checklists, as well as their progress.

OPENGOV PROCUREMENT | Responses | Awards | **Checklists** | Subscriptions | Network | MB

Contracts Checklists

Onboarding checklists for your awarded contracts

Testing services
Start Date: Apr 12, 2024
Ended

Checklist	Progress	Last Updated
Vendor official documentation RELEASED	0 of 5 items completed	MB Moti Builder 25 days ago

Pizza party
Start Date: May 16, 2024
Active

Checklist	Progress	Last Updated
Vendor official documentation RELEASED	25% 1 of 4 items completed	MS Moti Sorkin 3 hours ago

Parking Lot Consultation
Start Date: May 29, 2024
Active

Checklist	Progress	Last Updated
Vendor official documentation RELEASED	0 of 5 items completed	MB Moti Builder 4 days ago
Vendor official documentation RELEASED	0 of 5 items completed	MS Moti Sorkin 5 days ago

Parking lot
Start Date: May 2, 2024
Active

Checklist	Progress	Last Updated
Vendor official documentation RELEASED	0 of 5 items completed	MS Moti Sorkin 18 days ago

Find Checklists

- In Progress
- Completed
- All

Vendors can click into a checklist and see the status of each task, including the current owner and assignee.

OPENGOV PROCUREMENT | Responses | Awards | **Checklists** | Subscriptions | Network | MB

Vendor official documentation

RELEASED

25%
1 of 4 items completed

View: Dashboard | ▼

Agency	Vendor	Item	Last Updated	Assigned
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	1. W-9 Response submitted	MS Moti Sorkin 3 hours ago	MS Showville Moti Sorkin MS Moti's builders Mo S
<input type="checkbox"/>	<input type="checkbox"/> Action	2. EIN ○ No response yet	No updates yet	MS Showville Moti Sorkin MB Moti's builders Moti Builder
<input type="checkbox"/>	<input type="checkbox"/> Action	3. Legal authorization ○ No response yet	No updates yet	MS Showville Moti Sorkin MB Moti's builders Moti Builder
<input type="checkbox"/>	<input type="checkbox"/> Action	4. Emergency certification ○ No response yet	No updates yet	MS Showville Moti Sorkin MB Moti's builders Moti Builder

Vendors can also toggle their view to focus exclusively on their responses.

Vendor official documentation

RELEASED

25%

1 of 4 items completed

View Responses

1. W-9*

Upload your W-9

[Contracts_List_\(1\).csv](#)

2. EIN*

Please write your EIN

Maximum response length: 50 characters

No response submitted

3. Legal authorization*

Confirm that your business is legally authorized to operate in CA.

Not confirmed

4. Emergency certification*

Please identify how many first responders you have in your company.

No response submitted




Subscriptions is where vendors can see which agencies they have subscribed to. They can also edit their subscription and notification settings.

OPENGOV PROCUREMENT

Responses Awards Checklists **Subscriptions** Network

My Subscriptions

Select an organization to view opportunities.

-  **City of Oakland**
Oakland, CA
Notify me when new opportunity matches company category codes
-  **Sunny Beach**
Sunny Beach, FL
Notify me when any new opportunity is issued
-  **Showville**
Carisbad, CA
Notify me when any new opportunity is issued

Questions?














- > [How do I find more agencies?](#)
- > [How do I manage my company's category codes?](#)
- > [I received an email to respond to a project, how do I find that project?](#)

Vendors can view OpenGov opportunities within the Network tab.

OPENGOV PROCUREMENT | Responses | Awards | Checklists | Subscriptions | Network | MB

Show Tutorial | Search by Organization [Internal Only]

OpenGov Current Opportunities

Project Title	Organization	State	Release Date	Due Date
 CENGEN SMOKE DETECTION IMPROVEMENTS AT PLANT NO. 1 AND NO. 2 OPEN	City of Oakland	CA	3/4/2024	6/4/2024
 Baseball stadium OPEN	Showville	CA	5/2/2024	6/4/2024
 On-Call Project Management Services for Capital Improvement Projects OPEN	Sunny Beach	FL	4/24/2024	6/5/2024
 Financial Auditing Services - City of Syracuse - Draft OPEN	Sunny Beach	FL	5/8/2024	6/5/2024
 Elevator Rehabilitation OPEN	OpenGov PS	CA	5/30/2024	6/21/2024
 Testing Security Role Project OPEN	OG Support	CA	5/24/2024	6/28/2024
 On-Call Engineering Services - LIVE OPEN	OpenGov PS	CA	5/16/2024	7/8/2024
 Construction Manager at Risk (CMAR) Renovations for City Hall and Business Office OPEN	City of Oakland	CA	6/22/2023	7/19/2024
 K-8 PHOTOGRAPHY OPEN	City of Oakland	CA	2/6/2024	7/27/2024
 Testing Something OPEN	OpenGov PS	CA	5/31/2024	7/30/2024
 Boiler Replacement MK OPEN	City of Oakland	CA	5/31/2023	8/24/2024
 Test: Verification Questions: Examples for Testing Purposes OPEN	Cloud School District	CA	8/8/2022	12/9/2024
 Vehicular Maintenance for District 2 Fleet OPEN	City of Oakland	CA	4/1/2024	12/1/2025

Now, as promised, there is also a menu in the top right corner!

MB


- Moti Builder
- Settings
- Company Profile
- Admin
- Log out

Settings contains all personal information for the person who is logged in.

OPENGOV PROCUREMENT | Responses | Awards | Checklists | Subscriptions | Network | MB

Name | Contact | Address | Email | Security

Update Name



First Name

Last Name


Job Title

[Save](#)

Company information, by contrast, displays all information associated with the company.

OPENGOV PROCUREMENT | Responses | Awards | Checklists | Subscriptions | Network | MB

Moti's builders [Edit Profile](#)



COMPANY INFORMATION [edit](#)

Website	N/A
Phone Number	(123) 456-7890
Address	1234 Main Street Room B Anytown, CA 90210
State of Incorporation	CA
Company Type	N/A
Company Description	None
Unique Entity Identifier (UEI)	None
Dun & Bradstreet Number (DUNS)	None
Employer Identification Number (EIN)	None
Languages	Chinese (Cantonese)
Emergency Provider Classifications	Natural Disaster Emergency Provider, Health Crisis Emergency Provider

CATEGORY CODES [edit](#)

NIGP Codes

- 90638 - General Construction - Architectural
- 90900 - Building Construction Services, New (Incl. Maintenance And Repair Services)
- 90921 - Building Construction, Industrial (Warehouse, etc.)
- 90922 - Building Construction, Non-Residential (Office Bldg., etc.)
- 90923 - Building Construction, Residential (Apartments, etc.)

and 65 other categories... [show all](#)

Admin is available for users with an admin role, and it allows them to add and disable users as part of their company account.

OPENGOV PROCUREMENT Responses Awards Checklists Subscriptions Network MB

Users

Users

Manage the users for your organization

Search user name or email Show Disabled Users Export to CSV Add User

User	Status	Invited	Last Login	Role	Actions
Moti Builder msorkin+builder@opengov.com	Active	4/8/2024	6/3/2024	Admin	Edit
Mo S msorkin+builder2@opengov.com	Active	5/30/2024	5/30/2024	User	Edit Disable

Version 1

File (/support/s/relatedlist/ka0Ro0000005qsPIAQ/AttachedContentDocuments)

Related Articles

- Contract Packet Execution (/support/s/article/45e3f88a-d5a3-4bec-bbec-e5e8add6f66a) 378
- Reporting Role Permissions Matrix (/support/s/article/07420f1e-5fb5-46b2-9841-35cb0add559c) 148
- Add-In for ArcGIS Pro (/support/s/article/a6383413-524c-464b-b03c-f90899d887fd) 960
- Create Spatial Format File (/support/s/article/52a32cc7-3add-4f8a-9475-be863a05dc3e) 112
- How do I post a Journal Entry (/support/s/article/1849241d-e422-495a-af9b-7b1d93add5f0) 44

Contact Support