

**Meeting Minutes**  
**Resident Advisory Board (RAB) of the**  
**City & County Housing Choice Voucher Program**

**Wednesday, September 7, 2022**

**5:30 P.M.**

The Housing Choice Voucher Resident Advisory Board virtually met on Wednesday, September 7, 2022 via teleconference.

1. The Meeting was called to order at 5:32 p.m. to discuss Fresno Housing's City and County 2022 Housing Choice Voucher Administrative Plan. The following members were present:

**PRESENT: Housing Choice Voucher Participants**

Jacqueline Henry  
Nicole Brown  
Estela Serna  
Joseph Rodriguez  
Mary Barajas

**ABSENT: Housing Choice Voucher Participants**

Alberta Paleo  
Amber Benton  
Angela Reina  
Angelica Ramirez  
Annette Powe  
Celeste Robles  
Connie Barrera  
Crystal Rocha  
Crystal Smith  
Deborah Williams  
Donna Boston  
Edward Hudson  
Elida Gonzales  
Gail Pechal  
Hyasha Anderson  
James Walls  
Jeannie Lopez  
Jenny Garcia  
Latisha Woods

Maria Alvarez  
Mary Fuentes  
Michael Fuller  
Michelle Gonzales  
Michelle Hambrick-Patterson  
Michelle Lockharts  
Nichole Lucero  
Roseanna Montoya  
Salina Barbo  
Sandra Herrera  
Sonja Rogers  
Suzanne Bracamontes  
Tamika Mckenzie  
Tyrone Jordan

**Also in Attendance Were the Following:** Lyric Aguigam, Senior Policy Analyst; Aurora Ibarra, Assistant Director of the Housing Choice Voucher Program; Yolanda Keiser, Housing Choice Voucher Manager; Edgar Rodriguez, Senior Systems Administrator; Sid Serna, Spanish Interpreter; and Alicia Garza, ASL Interpreter; Corey Brooks, Quality Assurance Coordinator.

2. **PRESENTATION (Also Conducted in ASL and Spanish)**

- a. Introduction presented by Lyric Aguigam –
  - i. Welcomed all who attended the meeting.
  - ii. The meeting started with Fresno Housing (FH) staff introductions, a brief explanation of the function and purpose of the Resident Advisory Board, and Q&A directions.
  - iii. Noted how important their feedback is to the Agency Plan process.
- b. Background/Timeline of Agency Plans Presented by Lyric Aguigam
- c. Administrative Plan 2023 Changes Presented by Yolanda Keiser
  - i. Explained any significant changes, HUD regulatory changes, and/or staff recommendations.
  - ii. Presented potential changes to the Administrative Plan due to public comments from HCV staff.
  - iii. Explained that residents can find more information on Public Comment and Agency Plans on the website: <http://fresnohousing.org/agencyplans>

3. **AGENCY PLAN - RAB COMMENTS/QUESTIONS (2 questions):**

**Question:** Thank you for your time. Could you give a little more clarification on the revised "heartbeats per room" rule? Does the new change mean that every member of the home gets their own room?

**Answer:**

*In our previous policy, we used to consider two heartbeats or “two persons” per bedroom regardless of age, sex, etc. What we’ve recently changed is that we are now looking at the head of household, co-head, and/or spouse would get their own bedroom (has not changed), but now we are looking at who that second person may be. For example, if that co-head happens to be the parent of the head of household, they wouldn’t necessarily be required to share that room if they didn’t want to. Now they have the option to where the head of household gets their own room, and the co-head gets their own room since they had indicated they did not want to share a room—however, two heart beats per room after that. To clarify the co-head doesn’t always get their own bedroom. We look at the family composition on a case by case basis.*

**Question:** In the last meeting you mentioned that the homeownership program Section 32 will be reformulated and brought back sometime in 2023 do you have any details on who will qualify or anything regarding this program?

**Answer:** *I do have a little bit of information on that. As far as qualifying, I will have to go back to the Real Estate Development Department and confirm the qualification process. However, I do know that we are in the process of selling the remaining 5-7 homeownership program houses. I know that they are disbursed throughout Fresno County, and I can get the exact location after this meeting. The program has been updated to the Section 32 program, and the exact details will be posted on the FAQ document on the Fresno Housing Agency Plan website <http://fresnohousing.org/agencyplans>*

4. ADJOURNMENT

- a. There being no further business to be considered by Resident Advisory Board members, the meeting was adjourned at approximately 5:53 p.m.