

Proposed Summary of Changes
2023 Admissions and Continued Occupancy Policy (ACOP)
City and County
Effective January 1, 2023

Below is a summary of changes to be incorporated into the 2023 Admissions and Continued Occupancy Policy (ACOP). The changes in **Green** text represent HUD regulation and/or regulatory changes mandated per HUD's Public and Indian Housing (PIH) Notices or regulatory changes. Changes in **Blue** represent additional changes suggested by staff. Staff recommendations are discretionary at the local level, permitted by HUD, and can be adopted by the Boards of Commissioners.

Please Note: For the year 2023, staff are not proposing any significant changes (yellow). This may change during Public Comment.

Chapter 4 – Pre-Applications, Management of the Interest List and Resident Selection
[24 CFR 5.400, 5.600, 960.201 through 960.208]

1. **Section 4.11** – Method of Selection - Added language to clarify when an applicant fails to respond to an initial notice, the application for other City or County Public Housing interest list will be removed, however the applicant may contact FH within 6 months to be reinstated.
2. **Section 4.12** – Local Preference [24 CFR 960.206] – Added language to add that referrals will still need to meet the eligibility criteria as described in Chapter 3.

Chapter 5 – Occupancy Standards & Unit Offers

1. **Section 5.0 Determining Unit size** – Temporary absence due to placement in foster care – Added language to include addition of a minor household member due to foster care placement.
2. **Section 5.3 Plan for Unit Offers** - Updated language to include protected classes also added clarifying language for unit assignment.

Chapter 9 – Standards For Continued Occupancy & Reexaminations [24 CFR 960.257, 960.259, 966.4]

1. **Section 9.5** – Recertification Notice Timeline – Added language to the third reminder notice to include a 60-day Notice to Terminate Tenancy. Removed 30-day Notice to Terminate Tenancy issuance from fourth reminder notice.
2. **Section 9.9** – Requirements to Attend – Added clarification language regarding attendance requirements for annual certifications.