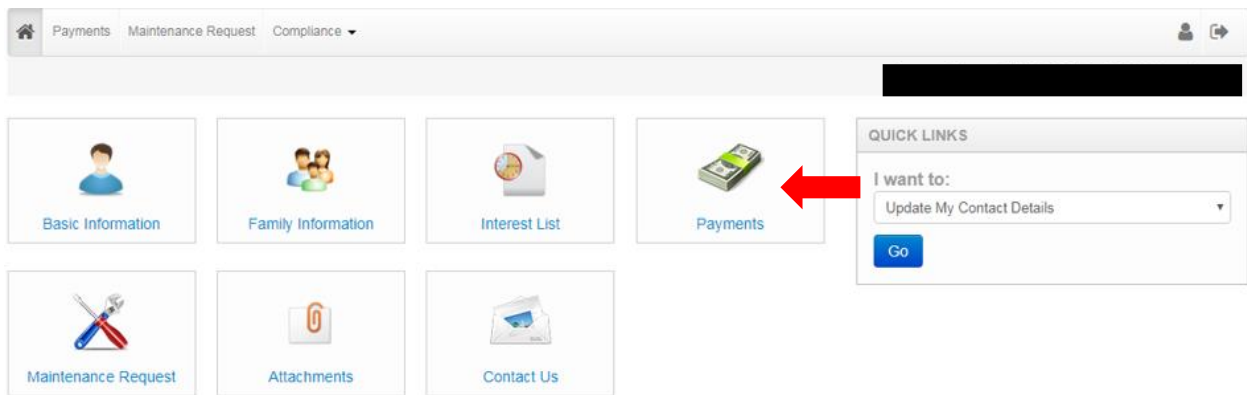


Making Payments

After creating an account, you will have the option to make payments online. This is an additional method of paying. You may continue to mail your payments if you choose to do so.

To make payments for Rent, Late fees, Maintenance charges, etc., select **Payments**



Current balance will be reflected under **Make Payments**. Choose **Pay Now** to make a one-time payment

Payments

The screenshot displays the 'Payments' page with a sub-navigation bar for 'Make Payments', 'Auto-pay Setup', 'Recent Activity', and 'Payment Accounts'. The main content area shows 'Current Balance: \$229.00' and 'As of: 2/26/2019'. Below this is a table with the following data:

Charge	Amount	Charged on
Rent (03/2019)	\$229.00	3/1/2019

To the right of the table, there is a warning box that says 'Missing a payment can be expensive.' with a 'Set up auto-pay >' button. Below the warning box is a large green 'Pay Now' button, which is highlighted with a red arrow.

Making Payments

There are fees associated depending on the payment method used. Adding a bank account will be the lowest charge. Choose the **“Add Credit Card”** or **“Add Debit Card”** or **“Add Bank Account”**

Fees associated to each transaction:

- Using a bank account and routing number \$.50

Note: Some pre-paid cards such as Netspend and Cashapp have “bank account” information tied to them that may be used here

- Debit Card Payment
 - Payments up to \$999.99 will have a \$3.95 service fee
 - Payments greater than \$999.99 and up to \$1,999.99 will have a \$4.95 service fee
 - Payments greater than \$1,999.99 will have a \$9.95 service fee
- Credit Card Payments
 - A service fee of 2.50% will be charged at time of payment

One-Time Payment

[Payment Options](#) » [Payment Details](#) » [Review Payment](#) » [Confirmation](#)

A service fee will be charged at the time of payment for Debit Card, Bank Account and Credit Card transactions. The property management company does not receive any portion of this fee. Service fee is non-refundable.

[Add Credit Card](#) [Add Debit Card](#) [Add Bank Account](#)

Date	Description	Amount
3/1/2019	Rent (03/2019)	\$229.00
	Account Balance	\$229.00

Once the card/account information is entered, choose the drop down and enter the payment amount. Select **Next**

Enter Payment Details

Select Payment Account

Enter Payment Amount


Total Amount \$229.00

[Next](#)

You must agree to the terms and service fee prior to submitting payment

[Payment Options](#) » [Payment Details](#) » [Review Payment](#) » Confirmation

Payment Details

Payment Account	[REDACTED]
Payment Amount	\$1.00
Service Fee 	\$0.50
Total Amount	\$1.50

Service fee is non-refundable.

PLEASE READ THIS ENTIRE AGREEMENT BEFORE PROCEEDING. BY CLICKING ON THE "SUBMIT" BUTTON BELOW, YOU ACCEPT THE TERMS AND CONDITIONS OF THIS "SUBMIT" BELOW.

I have read and accept the [Terms and Conditions](#) 

[Back to Payment Details](#) [Submit Payment](#) 

A confirmation page will populate

One-Time Payment

[Payment Options](#) » [Payment Details](#) » [Review Payment](#) » Confirmation

Your payment was successful! A confirmation email has been sent to [REDACTED]

If you would like your rent paid automatically every month, please set up an automatic monthly payment.

You can access payment details anytime from the Payments page.

Payment Details

 Print

Confirmation Number:	[REDACTED]
Payment Date:	[REDACTED]
Payment Account:	[REDACTED]
Payment Amount:	[REDACTED]