

**Minutes of the Meeting
Of the Fresno Housing Authority**

EXECUTIVE COMMITTEE

Wednesday, April 19, 2017

12:00p.m.

There was a duly noticed meeting of the Executive Committee of the Boards of Commissioners on Wednesday, April 19, 2017, at the offices of HACCF, located at 1331 Fulton Mall, Fresno, California.

1. The meeting was called to order by Commissioner Jones at 12:10 p.m., and members present and absent were as follows:

PRESENT: Adrian Jones
 Rueben Scott
 Reneeta Anthony
 Steven Bedrosian
 Stacy Sablan

ABSENT: Jim Petty

Also in attendance: Preston Prince, CEO; Michael Duarte, Director of Planning & Community Development; Scott Fetterhoff, Director of Human Resources and Organizational Development.

2. APPROVAL OF AGENDA AS POSTED (OR AMENDED)

The Committee gave direction to remove the January 18, 2017 minutes from the agenda, to be considered at the next meeting.

There was no public comment.

Commissioner Anthony motioned for the City Board's approval of the agenda. This action was seconded by Commissioner Scott and by unanimous vote of the Executive Committee, the agenda was approved.

3. PUBLIC COMMENT

There was no public comment.

Ms. Prince acknowledge Mr. Scott Fetterhoff, Ms. Tiffany Mangum and Fresno Housing Staff for their outstanding effort to secure the Fresno Housing Authority employees during the lock down on April 18, 2017. Mr. Prince suggested increasing our level of communication with the Police Department in order to prepared and demonstrate a swift response to these types of incidents.

Mr. Prince shared that a former Commissioner, Jorge Aguilar, was named the Superintendent of the Sacramento City School District.

In addition, Mr. Prince stated that Commissioner Lee Ann Eager was not reappointed to the County Board of Commissioners, and that Ms. Mary G. Castro has been appointed as her replacement.

4. POTENTIAL CONFLICTS OF INTEREST

Any Commissioner who has a potential conflict of interest may now identify the item and recuse themselves from discussing and voting on the matter. (Gov't Code Section 87105)

There were no conflicts of interest disclosed.

5. AGENDA ITEMS

a. Consideration of the minutes of January 18, 2017

This item was removed from the agenda.

b. Review of the Proposed Board Meeting Agenda

Mr. Scott Fetterhoff briefly summarized the recommendation to add flexibility to the Policy approved in 2009. He stated the modifications to the policy included the current procedures for posting open positions, and the current uses of technology in recruitment processes.

Commissioner Anthony suggested notification be sent to applicants after the selection of the successful candidate had been made. Additionally, to add more resources for posting and advertising for applicants to apply for employment. Mr. Fetterhoff said language of reference to social media sites will be added to the policy, such as LinkedIn, Facebook, Monster Career Builder.com, etc.

Furthermore, Mr. Fetterhoff presented to the Executive Committee the recommendation to eliminate the pre-employment drug job screening. He stated this was due to federal case law determining it to be unlawful. Additionally, during the past three years, pre-employment drug screening has yielded a cost of \$5,500 total.

Per General Counsel we should comply with federal law due to our federal funding and the fact federal law pre-empts state law.

Mr. Fetterhoff stated the Human Resources Department has been in constant communication with the County Board of Supervisors in regards to the updates to the Conflict of Interest Code. He summarized the minor changes to the code.

Mr. Prince stated the approval of the Board would allow for the renewal of the contract with the California Employment Development Department for wage and claim data regarding residents/participants.

Mr. Prince informed the Committee that the Department of Social Services (DSS) received a grant from the State of California to administer a Housing Support Program (HSP). DSS requested the Fresno Housing Authority (FH) to continue the partnership in administering HSP. Prince assured the Committee this funding would be in support of homeless services programs. The program will provide a rapid rehousing program for the targeted population. Mr. Prince added that the Fresno Housing has administered this grant on behalf of DSS since February 2015, and was renewed by the State in 2016 with the Fresno Housing Authority being awarded \$840,000. With the renewed State funding, DSS intends to fund the Fresno Housing Authority in the amount of \$730,000 for the period July 1, 2017- June 30, 2018 and \$710,000 for the period July 1, 2018 – June 30, 2019.

Mr. Prince said for the Information Component of the agenda for the next Board meeting on April 25, 2017 there will be a presentation on Resident Service Program at Helm Home. In addition, he will present an update on the Federal Budget.

c. Development Update

Mr. Prince shared that there is a Library development for Highway City. For the Wedgewood Commons site in Sanger, we anticipate there will be demolition and renovation. Mr. Prince talked about the planned development for Pinedale to sale the scatter site houses and transfer the rental assistance to high performing neighborhood following AFFH. The Housing Authority residents will be given the option either to transfer to the new construction site in Pinedale, move to another Housing Authority site, or receive a voucher to search for new housing.

Mr. Prince briefly talked about the plans for West Fresno. Fresno Housing submitted an offer for the property across from Edison High School, known as Edison Triangle/California Triangle. The goal is to redevelop the area around Edison High School using mixed income and mixed used development.

Mr. Prince briefly talked about the report on the Out of State Travel. He suggested changes to the report, which was somewhat confusing. He recommended the following information outline the Out of State Travel: Travel date, location, purpose, and total amount. The report will be distributed at the next Board meeting.

Mr. Prince informed the Committee that HUD has the intention to meet with the Commissioners for an interview related to the HUD Audit. Additionally, HUD has access to financial and administrative documents needed for conducting the audits. Mr. Prince is looking forward to working with the Commissioners.

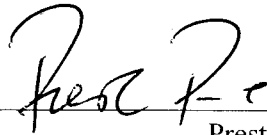
Commissioner Sablan shared about the grand opening in Firebaugh. Additionally, stated that Mr. Prince is still working on hiring the Deputy. She stated was very excited to know that one of the interviewers took the time to visit Fresno Housing Authority sites.

Mr. Prince shared the upcoming events: Legacy Commons grand opening will be on May 15, 2017. This will be part of a progressive meeting and tour for all Fresno Housing Authority staff. The ground breaking for Renaissance at Parc Grove housing for homeless Veterans will be on May 10, 2017. Dr. Vito Imbasciani Secretary of the California Department of Veteran Affairs, will be the speaker at the Homeless event that will be hosted before the groundbreaking. Also, Cueva de Oso in Selma will have their grand opening at the end of May 2017.

Mr. Prince communicated about plaques that will be given to co-developers at the opening of Legacy Commons. The plaque will be placed inside the Community building of Legacy Commons. He stated he wants to start the cycle of giving plaques, first it will start with nominations of community members, then awarding the plaques during the plaque ceremony.

6. ADJOURNMENT

There being no further business to be considered by the Executive Committee, the meeting was adjourned at approximately 1:30 p.m.



Preston Prince, Secretary