



Executive Committee Meeting

January 21, 2015

AGENDA

O (559) 443-8400

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1331 Fulton Mall
Fresno, California 93721
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www.fresnohousing.org

EXECUTIVE COMMITTEE Meeting of the Boards of Commissioners

12pm January 21, 2015 – Board Room
1331 Fulton Mall, Fresno, CA 93721

Interested parties wishing to address the Boards of Commissioners regarding this meeting's Agenda Items, and/or regarding topics not on the agenda but within the subject matter jurisdiction of the Boards of Commissioners, are asked to complete a "Request to Speak" card which may be obtained from the Board Secretary (Tiffany Mangum) at 11:45 a.m. You will be called to speak under Agenda Item 3, Public Comment.

The meeting room is accessible to the physically disabled, and the services of a translator can be made available. Requests for additional accommodations for the disabled, signers, assistive listening devices, or translators should be made at least one (1) full business day prior to the meeting. Please call the Board Secretary at (559) 443-8475, TTY 800-735-2929.

12pm

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1. Call to Order

2. Public Comment

This is an opportunity for the members of the public to address the Boards of Commissioners on any matter within the subject matter jurisdiction of the Boards of Commissioners that is not listed on the Agenda. At the start of your presentation, please state your name, address and/or the topic you wish to speak on that is not on the agenda. Presentations are limited to a total of three (3) minutes per speaker.

3. Discussion Items

- a. ACTION: Consideration of the minutes of November 12, 2014 and December 10, 2014 1
- b. Fresno Housing 75th Anniversary Update
- c. Review of the Tentative Agenda for the next regularly scheduled Board Meeting
- d. 2015 Early Retirement Program
- e. Board Development

- f. Development Update
- g. Administrative Matters Update
- h. Spring 2015 Board Retreat

4. Adjournment

Minutes of the Meeting
Of the Fresno Housing Authority
EXECUTIVE COMMITTEE

Wednesday, November 12, 2014

12:00 p.m.

There was a duly noticed meeting of the Executive Committee on November 12, 2014.

1. The meeting was called to order by Commissioner Scharton at 12:40 p.m., and members present and absent were as follows:

PRESENT: Reneeta Anthony
 Craig Scharton
 Adrian Jones
 Stacy Sablan

ABSENT: Jim Petty
 Rueben Scott

Also in attendance were: Preston Prince, CEO/Executive Director; Tracewell Hanrahan, CFO/Deputy Director; Rebecca Craigo, Chief Operations Officer; Ken Price of Baker, Manock and Jensen - General Counsel; Kevin Dale, Atkinson, Andelson, Loya, Ruud, & Romo, and Tiffany Mangum, Special Assistant to the CEO/Executive Director.

2. PUBLIC COMMENT

No public comment.

3. DISCUSSION ITEMS

- a. ACTION: Consideration of the August 20, 2014 Minutes

Commissioner Anthony motioned for the Committee's approval of the August 20, 2014 Executive Committee meeting minutes. This action was seconded by Commissioner Jones, and by unanimous vote of the Executive Committee, the minutes for August 20, 2014 were approved.

- b. Review of the Tentative Agenda for the November Board Meeting

Direction from the Executive Committee suggested to keep presenting Pre-Development concepts and project summaries during the Boards of Commissioners' Meetings.

c. Review of Draft Bylaws

After discussion, questions, and further clarity provided by the Executive Committee, the committee agreed to the recommended changes in the Bylaws, taking the Bylaws as an action item for the November Boards of Commissioners Meeting.

d. Development Update

The Executive Committee discussed and provided guidance for Tenant Based Vouchers and Project Based Vouchers, recommending staff begin creating a policy for Board consideration.

e. Administrative Matters Update

The Executive Committee discussed and provided guidance on the solicitation of tenants for commercial space at properties. Staff will begin developing a policy for consideration.

4. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS

(Pursuant to Government Code § 54957.6)

Agency Designated Representatives: Tracewell Hanrahan, Rebecca Craigo, Clayton Lucas, Lisa Bechtel, Emily Williams

Employee Organization: Service Employees International Union (SEIU) Local 521

The Boards went in to open session announcing there was no reportable activity or action taken.

5. ADJOURNMENT

There being no further business to be considered by the Executive Committee, the meeting was adjourned at approximately 2:15 p.m.

Preston Prince, Secretary

Minutes of the Meeting
Of the Fresno Housing Authority
EXECUTIVE COMMITTEE

Wednesday, December 10, 2014

12:00 p.m.

There was a duly noticed meeting of the Executive Committee on December 10, 2014.

1. The meeting was called to order by Commissioner Scharton at 12:00 p.m., and members present and absent were as follows:

PRESENT: Craig Scharton
 Rueben Scott
 Jim Petty
 Adrian Jones
 Stacy Sablan

ABSENT: Reneeta Anthony

Also in attendance were: Preston Prince, CEO/Executive Director; Tracewell Hanrahan, CFO/Deputy Director; Lauren Layne of Baker, Manock and Jensen - General Counsel; and Tiffany Mangum, Special Assistant to the CEO/Executive Director.

2. PUBLIC COMMENT

No public comment.

3. DISCUSSION ITEMS

- a. Review of the Tentative Agenda for the next regularly scheduled Board Meeting

The Executive Committee discussed and decided to begin the Boards of Commissioners Meeting with the Closed Session at 4:00 p.m.

- b. Development Update

The update included discussion on the HOME Funds. In addition, the committee discussed upcoming funding opportunities for Trailside Terrace and Calaveras.

- c. Administrative Matters Update

The Executive Committee discussed administrative matters that included discussion on the RFP Auditing Services, Bank of the West, and the Madera Housing Authority. The consideration for the auditing services proposal will be presented to the Boards of Commissioners during the December Board Meeting.

The Executive Committee discussed the distribution of a letter to the Bank of the West team and the distribution of the results of their proposal.

The Executive Committee reviewed information concerning Per Diem for meetings and events. The pay for attendance is \$50.00 per meeting for up to four meetings a month. Further discussion included mileage, meals, and the policy outlining the Boards' philosophy on how the Commissioners will receive per diems.

Preston Prince, CEO/Executive Director, also informed the Committee of his discussions with the Board Leadership of the Madera Housing Authority. As he continues his meetings, he will update the committee on his plans to work with the agency on various administrative matters.

4. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS

(Pursuant to Government Code § 54957.6)

Agency Designated Representatives: Tracewell Hanrahan, Rebecca Craigo, Clayton Lucas, Lisa Bechtel, Emily Williams

Employee Organization: Service Employees International Union (SEIU) Local 521

The Boards went in to open session announcing there was no reportable activity or action taken.

5. ADJOURNMENT

There being no further business to be considered by the Executive Committee, the meeting was adjourned at approximately 1:15 p.m.

Preston Prince, Secretary