

Minutes of the Joint Meeting
Of the Boards of Commissioners of the
HOUSING AUTHORITIES OF THE CITY AND COUNTY OF FRESNO

Tuesday, July 25, 2017

5:00 P.M.

The Boards of Commissioners of the Housing Authorities of the City and County of Fresno met in a regular session on Tuesday, July 25, 2017 at the offices of HACCF, located at 1331 Fulton Street, Fresno, California.

1. The regular meeting was called to order at 5:03 p.m. by Board Chair, Commissioner Jones of the Board of Commissioners of the Housing Authority of the City of Fresno. Roll call was taken and the Commissioners present and absent were as follows:

PRESENT: Adrian Jones, Chair
 Steven Bedrosian
 Karl Johnson
 Stacy Vaillancourt
 Virna Santos

ABSENT: Rueben Scott, Vice Chair
 Caine Christensen

The meeting was called to order at 5:03 p.m. by Board Vice Chair, Commissioner Sablan of the Board of Commissioners of the Housing Authority of Fresno County. Roll call was taken and the Commissioners present and absent were as follows:

PRESENT: Stacy Sablan, Vice Chair
 Venilde Miller
 Joey Fuentes
 Mary G. Castro
 Cary Catalano

ABSENT: Jim Petty, Chair
 Nikki Newsome

Also, in attendance were the following Preston Prince, CEO/Executive Director and Kenneth Price, Baker Manock and Jensen - General Counsel.

2. APPROVAL OF AGENDA AS POSTED (OR AMENDED)

There were no public comments.

However, the Informational session item 7 on the agenda was reorder as followed: a, b, c, e, f, d and g. The changes to the agenda will be reflected on the minutes.

CITY MOTION: *Commissioner Santos moved, seconded by Commissioner Bedrosian to approve the agenda as amended.*

MOTION PASSED: 4-0

COUNTY MOTION: *Commissioner Fuentes moved, seconded by Commissioner Miller to approve the agenda as amended.*

MOTION PASSED: 5-0.

Commissioner Vaillancourt arrived the meeting at 5:09 p.m.

a. PUBLIC COMMENT

Mr. Prince shared that a gift basket was sent to former Commissioner Jorge Aguilar, to congratulate him on his new position as the Superintendent at Sacramento City Unified School District. Mr. Aguilar sent a thank you card to the Board for the beautiful and delicious edible arrangement basket.

b. POTENTIAL CONFLICTS OF INTEREST

There were no conflicts of interest stated.

c. CONSENT AGENDA

All Consent Agenda items are considered to be routine action items and will be enacted in one motion unless pulled by any member of the Boards of Commissions or the public. There will be no separate discussion of these items unless requested, in which event the item will be removed from the Consent Agenda and considered following approval of the Consent Agenda.

- a. Consideration of the Minutes of May 17, 2017, May 23, 2017, June 20, 2017 and June 27, 2017
- b. City: Charge-off Uncollectible Accounts to Collection Losses for the 2nd Quarter 2017
- c. County: Charge-off Uncollectible Accounts to Collection Losses for the 2nd Quarter 2017
- d. Consideration of Broadband Services Contract Renewal – AT&T

CITY MOTION: Commissioner Bedrosian moved, seconded by Commissioner Johnson to approve the consent agenda.

MOTION PASSED: 5-0

COUNTY MOTION: Commissioner Catalano moved, seconded by Commissioner Fuentes to approve the consent agenda.

MOTION PASSED: 5-0

d. COMMISSIONERS' REPORT

Commissioner Jones briefly reported on NAHRO Summer Conference in Indianapolis. Theme of the conference was strengthening our foundation.

Commissioner Castro shared that she was pleased as a new Commissioner to attend the NAHRO Summer Conference, and that the two full day sessions were fundamental for the commissioners.

Commissioner Bedrosian stated the Conference was a great meeting. He stated that as new Commissioner you should receive a handbook with information.

Commissioner Jones added that the Executive Office can provide Commissioner Bedrosian with copy of Board of Commissioner's Manual.

Commissioner Sablan reported on the CLPHA Housing and Education summit and general meeting.

e. INFORMATIONAL

a. Resident Services Presentation – EOC Summer Meal Program

Randy Moens, Registered Dietitian/Operation Coordinator for Fresno County Economic Opportunity Commission (Fresno EOC) presented on the Summer Food Program offered at the Fresno Housing Authority properties.

b. Fresno Housing Intern Presentation

Valerie Aguilar, Fiscal Services Intern, presented on the her internship with the Accounting Department. Alfonso Chavez presented on his internship with the Communications Department. Both Ms. Aguilar and Mr. Chavez are college students from California State University of Fresno, whom are completing their summer interns in Fresno Housing Authority.

c. Introduction to the Administrative Plans, Admission and Continued Occupancy Policy (ACOP), and Other Housing Policies

Ms. Aurora Ibarra, Senior Manager – Assisted Housing Department presented on this topic.

d. Real Estate Development Update

Mr. Michael Duarte presented the Real Estate Development Update.

e. Agency Asset overview

Ms. Tracewell Hanrahan presented on this topic.

f. Housing Relinquished Fund Corporation (HRFC) Update

Ms. Tracewell Hanrahan presented on this topic.

g. Overview of 2016 Operating and HAP Financial Results

Ms. Emily De La Guerra presented on this topic.

f. ACTION

a. Consideration to Accept the 2016 Operating and HAP Financial Results.

***CITY MOTION:** Commissioner Bedrosian moved, seconded by Commissioner Johnson to approve the action to accept the 2016 Operating and HAP Financial Results.*

***MOTION PASSED:** 5-0*

***COUNTY MOTION:** Commissioner Fuentes moved, seconded by Commissioner Miller to approve the action to accept the 2016 Operating and HAP Financial Results.*

***MOTION PASSED:** 5-0*

b. Consideration of Contract Extension – Yardi Systems

Ms. Emily De La Guerra presented on this topic.

***CITY MOTION:** Commissioner Johnson moved, seconded by Commissioner Bedrosian to approve the action to accept the Contract Extension – Yardi Systems.*

***MOTION PASSED:** 5-0*

***COUNTY MOTION:** Commissioner Catalano moved, seconded by Commissioner Fuentes to approve the action to accept the Contract Extension – Yardi Systems.*

***MOTION PASSED:** 5-0*

- c. Consideration of Contract for Services – Office of Migrant Services (CA Dept. of Housing & Community Development)

Mr. Michael Duarte presented on this topic.

CITY MOTION: *Commissioner Bedrosian moved, seconded by Commissioner Vaillancourt to approve the action to accept the Contract for Services – Office of Migrant Services (CA Dept. of Housing & Community Development).*

MOTION PASSED: 5-0

COUNTY MOTION: *Commissioner Catalano moved, seconded by Commissioner Miller to approve the action to accept the Contract for Services – Office of Migrant Services (CA Dept. of Housing & Community Development).*

MOTION PASSED: 5-0

- d. Consideration of Out of State Travel – CEO and Commissioners

The Out of State Travel was discussion only. There was no action taken.

The Board of Commissioners agree that the report for Out of State Travel for the CEO and Commissioners can be provided upon requested; however, it will no longer be required.

- g. EXECUTIVE DIRECTOR'S REPORT

In addition to the written Director's report, the following items were announced:

- Mr. Prince welcomed Ms. Tammy Townsend the new Deputy Executive Director/CAO.
-Ms. Tammy Townsend said she is very excited and happy for the opportunity.
- Mr. Prince briefly presented on the CLPHA, Affordable Housing and Education Summit Meeting he attended on July 11-13, 2017.
- HUD Audit staff is scheduled to be on site August 14 to August 18, 2017.
- The Board Retreat is scheduled for September 21 to September 22, 2017.

Also, Mr. Prince presented the new hires and promotion.

- New hires: Cynden Hives, Accountant; Lela Schwartz, Administrative Assistant – Planning & Community Development and Rose Costilla, Property Specialist II.
- Promotions: Doreen Eley, Senior Manager – Strategic Initiatives and Anna Barajas, Office Assistant II – Quality Assurance.

- h. CLOSED SESSION

The Boards went into closed session at approximately 8:07p.m.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

(Pursuant to Government Code § 54954.5(b))

Property: 1101 F Street (APNs: 467-065-06 to 07)

Agency negotiator: Preston Prince

Negotiating parties: Fresno Housing Authority and Horizon Enterprises, LP

Under negotiation: Price and Terms of Sale

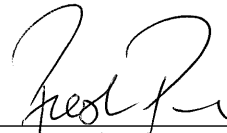
The Boards returned to open session at approximately 8:37 p.m.

i. REPORT ON CLOSED SESSION ITEM(S)

There was no action to report at this time.

j. ADJOURNMENT

There being no further business to be considered by the Boards of Commissioners for the Housing Authorities of the City and County of Fresno, the meeting was adjourned at approximately 8:38 p.m.



Preston Prince, Secretary to the Boards of Commissioners