

Minutes of the Joint Meeting
Of the Boards of Commissioners of the
HOUSING AUTHORITIES OF THE CITY AND COUNTY OF FRESNO

Tuesday, December 18, 2018

5:00 P.M.

The Boards of Commissioners of the Housing Authorities of the City and County of Fresno met in a regular session on Tuesday, December 18, 2018 at the offices of HACCF, located at 1331 Fulton Street, Fresno, California.

1. The regular meeting was called to order at 5:04 p.m. by Board Chair, Commissioner Jones, of the Board of Commissioners of the Housing Authority of City of Fresno. Roll call was taken and the Commissioners present and absent were as follows:

PRESENT: Adrian Jones, Chair
 Caine Christensen, Vice Chair
 Terra Brusseau
 Sharon Williams
 Ruby Yanez

ABSENT: Rueben Scott
 Stacy Vaillancourt

The meeting was called to order at 5:04 p.m. by Board Chair, Commissioner Sablan, of the Board of Commissioners of the Housing Authority of Fresno County. Roll call was taken and the Commissioners present and absent were as follows:

PRESENT: Stacy Sablan, Chair
 Mary G. Castro, Vice Chair
 Venilde Miller
 Joey Fuentes
 Nikki Henry
 Cary Catalano
 Valori Gallaher

ABSENT: None

Also, in attendance were the following: Preston Prince, CEO/Executive Director, and Ken Price, Baker Manock and Jensen -General Counsel.

2. APPROVAL OF AGENDA AS POSTED (OR AMENDED)

Item 11 Closed Session on the agenda was moved to be considered after item 5 Potential Conflict of Interest.

There were no public comments.

CITY MOTION: *Commissioner Christensen moved, seconded by Commissioner Yanez, to approve the agenda as amended.*

MOTION PASSED: 4-0

COUNTY MOTION: *Commissioner Gallaher moved, seconded by Commissioner Catalano, to approve the agenda as amended.*

MOTION PASSED: 6-0

Around 5:10pm Commissioner Henry joined the Board Meeting.

3. PUBLIC COMMENT

There were no public comments.

4. POTENTIAL CONFLICTS OF INTEREST

Commissioner Catalano recused himself from items 8c and 8g due to perceived a Conflict of Interest.

5. ELECTIONS OF THE 2019-2020 OFFICERS-COUNTY BOARD OF COMMISSIONERS

County Chair Board of Commissioners:

Commissioner Fuentes moved, seconded by Commissioner Castro to approve Commissioner Sablan as Chair for the County Board of Commissioners.

County Vice Chair Board of Commissioners:

Commissioner Fuentes moved, seconded by Commissioner Sablan to approve Commissioner Castro as Vice Chair for the County Board of Commissioners.

Around 5:20pm Commissioner Brusseau joined the Board Meeting.

6. CLOSED SESSION

The Boards went into closed session at approximately 5:24 pm.

- a. PUBLIC EMPLOYEE EVALUATION
Title: CEO

The Boards returned to open session at approximately 5:40 p.m.

7. REPORT ON CLOSED SESSION

There were no items to report at this time.

8. CONSENT AGENDA

All Consent Agenda items are considered to be routine action items and will be enacted in one motion unless pulled by any member of the Boards of Commissions or the public. There will be no separate discussion of these items unless requested, in which event the item will be removed from the Consent Agenda and considered following approval of the Consent Agenda.

- a. Consideration of the minutes of November 27, 2018
- b. Consideration of Contract Renewal – Grounds Maintenance
- c. Consideration of the Investment Policy
- d. Consideration of the 2019 Agency Calendar

CITY MOTION: *Commissioner Brusseau moved, seconded by Commissioner Williams to approve the Consent Agenda Items A-D.*

MOTION PASSED: *5-0*

COUNTY MOTION: *Commissioner Miller moved, seconded by Commissioner Fuentes to approve the Consent Agenda Items A-D.*

MOTION PASSED: *7-0*

9. INFORMATIONAL

- a. Resident Services Presentation – Fresno County Library

Ms. Mary Helen Caggianelli, Assistant Manager-Resident Services, introduced our presenter, Ms. Annika Janzen, a Community Librarian for the Fresno County Public Library. Ms. Annika Janzen presented on this topic.

- b. Presentation on the 2019 Mixed Finance Budgets

Ms. Emily De La Guerra presented on this topic.

Around 5:59pm Commissioner Castro left the meeting.

c. Real Estate Development Update

Mr. Michael Duarte and Ms. Tracewell Hanrahan presented on this topic.

10. ACTION

Commissioner Catalano left the room during the discussion and voting for items c and g.

Ms. Emily De La Guerra presented on these Action Items.

a. Consideration of the 2019-2020 Agency Goals and Strategic Priorities

***CITY MOTION:** Commissioner Brusseau moved, seconded by Commissioner Yanez to approve the 2019-2020 Agency Goals and Strategic Priorities.*

***MOTION PASSED:** 5-0*

***COUNTY MOTION:** Commissioner Henry moved, seconded by Commissioner Catalano to approve the 2019-2020 Agency Goals and Strategic Priorities.*

***MOTION PASSED:** 6-0*

b. Consideration of the 2019 Agency Operations and Housing Assistance Program Budgets

***CITY MOTION:** Commissioner Williams moved, seconded by Commissioner Brusseau to approve the 2019 Agency Operations and Housing Assistance Program Budgets.*

***MOTION PASSED:** 5-0*

***COUNTY MOTION:** Commissioner Fuentes moved, seconded by Commissioner Miller to approve the 2019 Agency Operations and Housing Assistance Program Budgets.*

***MOTION PASSED:** 6-0*

c. Consideration of the Approval of the Legal Services Contract – General Counsel

Commissioner Catalano recused himself from this item.

***CITY MOTION:** Commissioner Yanez moved, seconded by Commissioner Christensen to approve the Legal Services Contract – General Counsel.*

MOTION PASSED: 5-0

COUNTY MOTION: *Commissioner Gallaher moved, seconded by Commissioner Miller to approve the Legal Services Contract – General Counsel.*

MOTION PASSED: 5-0

- d. Consideration of the Approval of the Legal Services Contract – Human Resources

CITY MOTION: *Commissioner Christensen moved, seconded by Commissioner Yanez to approve the Legal Services Contract – Human Resources.*

MOTION PASSED: 5-0

COUNTY MOTION: *Commissioner Henry moved, seconded by Commissioner Gallaher to approve the Legal Services Contract – Human Resources.*

MOTION PASSED: 6-0

- e. Consideration of the Approval of the Legal Services Contract – Federal and State of California Matters

CITY MOTION: *Commissioner Williams moved, seconded by Commissioner Christensen to approve the Legal Services Contract – Federal and State of California Matters.*

MOTION PASSED: 5-0

COUNTY MOTION: *Commissioner Catalano moved, seconded by Commissioner Gallaher to approve the Legal Services Contract – Federal and State of California Matters.*

MOTION PASSED: 6-0

- f. Consideration of the Approval of the Legal Services Contract – Affordable Housing Development

CITY MOTION: *Commissioner Brusseau moved, seconded by Commissioner Christensen to approve the Legal Services Contract – Affordable Housing Development.*

MOTION PASSED: 5-0

COUNTY MOTION: *Commissioner Fuentes moved, seconded by Commissioner Miller to approve the Legal Services Contract – Affordable Housing Development.*

MOTION PASSED: 6-0

- g. Consideration of the Approval of the Legal Services Contract – Unlawful Detainers

Commissioner Catalano recused himself from this item.

CITY MOTION: *Commissioner Brusseau moved, seconded by Commissioner Yanez to approve the Legal Services Contract – Unlawful Detainers.*

MOTION PASSED: 5-0

COUNTY MOTION: *Commissioner Fuentes moved, seconded by Commissioner Henry to approve the Legal Services Contract – Unlawful Detainers.*

MOTION PASSED: 5-0

11. COMMISSIONERS' REPORT

Commissioner Catalano briefly commented that he talked to Supervisor Quintero regarding the report known as the “White Paper” on Homelessness. He suggested that this report be reviewed and the Boards discuss the role FH will have. Mr. Prince stated that January 2019 would be good time to discuss this report.

Commissioner Brusseau suggested for Supervisor Quintero to come and present on this report to the Commissioners.

Commissioner Jones thanked everyone for sending their letters asking our lawmakers to finalize the fiscal year’s budget in order to avoid a government shutdown.

January 24, 2019 the FH Board Dinner will take place.

12. EXECUTIVE DIRECTOR’S REPORT

In addition to the written Director’s report, the following items were announced:

- Mr. Prince announced this is Ms. Shaneece Childress’ last board meeting. He thanked her for the more than 10 years of service with the Fresno Housing Authority.

13. ACTION

- a. Consideration of the CEO Compensation

CITY MOTION: *Commissioner Yanez moved, seconded by Commissioner Brusseau to approve the CEO Compensation.*

MOTION PASSED: 5-0

COUNTY MOTION: *Commissioner Catalano moved, seconded by Commissioner Miller to approve the CEO Compensation*

MOTION PASSED: 6-0

14. ADJOURNMENT

There being no further business to be considered by the Boards of Commissioners for the Housing Authorities of the City and County of Fresno, the meeting was adjourned at approximately 7:45 p.m.



Preston Prince, Secretary to the Boards of Commissioners